

Sample Prompts for School Leaders

If you're just getting started with AI, or if you're looking for new prompting ideas, try these prompts. They use a variety of techniques. Modify the prompts for your specific context.

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I am a mid-school principal, and I need agenda for an upcoming 1.5-hour teacher workshop on cooperative learning. Ask me questions one at a time for information you need to prepare the agenda. After I answer, keep asking more questions until I respond "Ready" or until you have sufficient information. Then create the agenda.

Our school has 356 8th-grade students. Currently, only 30% of the students are proficient in math, based on their middle of year assessment. I want the percentage of proficient students to increase to 55% by the end of the school year. Please write a SMART goal that reflects this achievement increase. In the SMART goal, make sure to include (a) the overall percentage point increase, (b) number of currently proficient students, (c) the change in the number of proficient students, and (d) the percent increase in the actual number of proficient students.

We want to create a strategic plan to improve mathematics proficiency among our middle school students. What are tools, resources, and group decision-making processes that we can use to create the plan?

What are the pros and cons of a new policy to ban cell phones during school hours at our high school? What are strategies to mitigate each con?

As an elementary principal, what are the top 10 things I need to know about project-based learning? What are 10 things I should do to support implementation of this approach?

I am an elementary principal and will observe kindergarten teachers next week. Create a classroom observation tool based on the Danielson Framework for Observations.

Our school community want to see our Career-Tech Education (CTE) offerings expand. Our high school wants to improve career readiness by expanding CTE offerings. Please help us structure a strategic plan that integrates industry partnerships, work-based learning opportunities, and career counseling.

Explain "Science of Reading" in a style appropriate for a parent newsletter.